



Feb 11-12, 2026

Invoice Accuracy: Building Seamless Billing from Start to Finish

Course Purpose

Create a seamless, clean, and accurate invoice from contract start to closeout, aligning your people, processes, and systems end-to-end.

Equip all departments (Sales, Operations, Billing, Finance, and Customer Service) with the knowledge, tools, and habits to ensure that every lease or rental contract results in a complete, accurate, and customer-friendly invoice — without rework or disputes.

Why You Should Attend

Every invoice tells a story. Learn how to eliminate billing errors, reduce rework, and strengthen cross-department collaboration so every customer interaction ends with confidence, not credits.

What You'll Gain

End-to-End Clarity

Stronger Processes, Fewer Errors



Team Alignment That Works

Real-World Practice

Tools That Deliver Results

Course Structure Overview

Day	Title	Duration	Key Focus
1-AM	The Lifecycle of an Invoice	2 hrs	Understanding procedures from signing a contract to invoice
1-AM	Data Integrity & Contract Setup	2 hrs	Capturing correct customer and contract data
1-PM	Operational Accuracy	4 hrs	Managing updates, extensions, and variable charges
2-AM	Billing & Reconciliation Mastery	1.5 hrs	Generating clean invoices
2-AM	Communication & Collaboration	1.5 hrs	Preventing breakdowns
2-AM	Automation & Continuous Improvement	1 hr	Zero-defect invoicing culture
2-PM	Perfect Invoice Challenge	2 hrs	End-to-end practice